

ADMISSION RULES

1. Education Department Notification No. NO.GH/SH/24/2008/PVS-102008-634-S, dtd. 19th July, 2008.
2. Education Department Notification No (Amendment). NO.GH/SH/21/PVS-102010-634-S, dtd. 12th July, 2010.
3. Education Department Notification (Second Amendment). No. NO.GH/SH/29/PVS-102009/EM-52/S, dtd. 30th Aug, 2010.
4. Education Department Notification (Amendment). No. NO.GH/SH/15/2011/PVS/102011/335/S, dtd. 7th May, 2011.

**Gujarat Professional Technical Educational Colleges or Institutions
(Regulation of Admission and Fixation of Fees) Act, 2007 (Guj. 2 of 2008)**

1. Short Title and Commencement.-

- (1) These rules may be called the Diploma in Engineering Courses to Bachelor of Engineering and Technology Courses (Regulation of Admission and Payment of Fees) Rules, 2008.
- (2) They shall come into force from the 19th July, 2008.

2. Definitions.-

- (1) In these rules, unless the context otherwise requires,-
 - (a) "Act" means the Gujarat Professional Technical Educational Colleges or Institutions (Regulation of Admission and Fixation of Fees) Act, 2007 (Guj. 2 of 2008)
 - (b) "Admission" means admission of candidates of Diploma in Engineering Courses to Second Year (Third Semester) of Bachelor of Engineering Courses;
 - (c) "Admission Committee" means the "Admission Committee for Professional Courses" constituted by the State Government under section 4 of the Act, under Government Notification, Education Department No.GH/SH/7/2008/PVS-102003-639-S, dated the 5th May, 2008;
 - (d) "Bachelor of Engineering Courses" means and includes the Bachelor of Engineering and Technology Courses, in the Professional Educational Colleges

or Institutions of the State;

- (dd) GTU" means the Gujarat Technological University established under the Gujarat Technological University Act, 2007 (Guj. 20 of 2007); .
- (e) Multi-Point Entry and Credit System (MPEC system) is a system under which a candidate is eligible for admission in the Diploma Course if he has, either,-
- (i) passed the Secondary School Certificate Examination (Standard 10th);
 - or
 - (ii) passed the Higher Secondary School Certificate Examination (Standard 12th); or
 - (iii) appeared in the Higher Secondary School Certificate Examination (Standard 12th); or
 - (iv) passed the two years' certificate course conducted by the Technical Examination Board (TEB) (Certificate Holder);
- (f) "Non-Multi Point Entry and Credit System (Non-MPEC system)" makes a candidate eligible for admission in the Diploma Course who has passed the Secondary School Certificate Examination (Standard 10th);
- (g) "Qualifying Examination" means an examination of Diploma in Engineering Courses shown in column 2 of Schedule I, or an equivalent examination in Diploma Engineering Courses;
- (h) "Technical Examination Board (TEB)" means the Technical Examination Board, Gujarat State established by the State Government under Government Resolution, Education and Labour Department No.ECT-1064/91813-GH, dated the 11th July, 1966;
- (i) "Schedule" means the Schedule appended to these rules.
- (2) The words and expressions used in these rules but not defined shall have the same meanings as assigned to them in the Act.

3. Admissions to Bachelor of Engineering Courses.-

The admissions to the Second Year (Third Semester) of the Bachelor of Engineering Courses on all the supernumerary seats shall be given on the basis of merit list prepared by the Admission Committee.

4. Seats Available for Admission.-

For the purpose of admission, available seats shall include,-

- (i) Twenty percentage (20%) seats of the sanctioned seats of the previous academic year of each Bachelor of Engineering Course,

in the,-

- (a) Government Colleges or Institutions,
- (b) the aided Colleges or Institutions, and
- (c) the Unaided Colleges or Institutions of the State,

subject to the minimum of two seats; and

- (ii) (a) the seats remained vacant in the previous year, or
- (b) the seats fallen vacant for any reason during previous year in the first year engineering courses.

5. Eligibility for Admission.-

(1) For the purpose of admission, a candidate shall have passed the qualifying examination from the Technical Examination Board (TEB) or a University or institution situated in Gujarat State, in the immediate previous academic year with minimum aggregate marks as prescribed in rule 6.

Provided that a candidate who possesses a degree in Bachelor of Science (B. Sc.) with Mathematics as one of the subjects in HSC, shall also be eligible for admission for the courses specified in column 3 of Schedule I, subject to the provisions of sub-rule (3).;

Explanation.- Merit marks shall be determined on the following basis, namely:-

The eligibility shall be determined on the following basis, namely:-

- (i) where a candidate has studied under the MPEC system in Diploma Course, aggregate marks of the best of Top Ten subjects shall be taken into consideration; or
 - (ii) where a candidate has studied under other than MPEC system in Diploma Course, aggregate marks of final year or Cumulative Performance Index (CPI), from which the class/grade/diploma is awarded, shall be taken into consideration.;
- (2) A candidate who has studied under MPEC system or other than MPEC system and has passed the qualifying examination in any previous year conducted by the Technical Examination Board (TEB), Gujarat State or a University or Institution situated in the Gujarat State shall also be eligible if seats remain vacant after granting admission in accordance with the merit list prepared under rule 12.
- (3) A candidate who has passed B.Sc Degree examination, with Mathematics as one of the subjects in HSC, from a recognised University situated in the Gujarat State, in the immediate previous academic year, shall also

be eligible if seats remain vacant after granting admission under sub-rule (2).

(4) A candidate who has passed the qualifying diploma examination from other States shall also be eligible if seats remain vacant after granting admission under sub-rules (2) and (3), giving priority to the candidates who are origin of Gujarat.

6. Minimum aggregate marks.-

For the purpose of admission, the minimum aggregate marks which a candidate shall have obtained in qualifying examination shall be as shown in Table below:-

TABLE

Sr. No.	Category of the Candidate	Minimum aggregate Marks
1	2	3
1	Schedule Caste or Schedule Tribe	45%
2	Socially and Educationally Backward Class, including Widows and Orphan of any caste	45 %
3	For General, Physically Disabled, Children of Defence Personal and In / Ex - Servicemen	50 %

7. Name of Eligible Bachelor's Course in which Admission may be granted.-

Subject to the fulfillment of eligibility criteria and such other conditions as prescribed under these rules, a candidate, who has passed the qualifying examination as shown in column 2 of the Schedule I, shall be eligible for admission to the courses respectively shown against it in column 3 of the said Schedule I.

8. Reservation of Seats.-

(1) For the purpose of admission, the seats shall be reserved for the candidate who are origin of Gujarat State and falling under the following categories, namely:-

(a) Scheduled Castes :	7 %
(b) Scheduled Tribes:	15 %
(c) Socially and Educationally Backward Class, including Widows and Orphan of any castes:	27 %

(2) A candidate seeking admission on reserved seat shall be required to produce a Certificate of caste from which he originates:

Provided that the candidate belonging to Socially and Educationally Backward Class shall be required to produce a certificate to the effect of non-inclusion in Creamy Layer in addition to the caste certificate.

(3) No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.

(4) No certificate to the effect of Non-inclusion in Creamy Layer shall be valid, unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat. Such certificate shall have been issued on or after the 1st April of the academic year in which the candidate is seeking admission.

(5) If a candidate fails to submit the certificates as required under sub-rule (2) within the stipulated time, his candidature shall be considered for admission under unreserved category.

(6) If a candidate of reserved category gets admission on unreserved seat in order of merits, he may be given admission on the unreserved seat according to his preference.

[7] The admission of a student of a reserved category on a reserved seat shall be valid subject to the verification of cast certificate by the authority empowered by the State Government in this behalf. In case the caste certificate is found invalid on verification, he shall not have right to claim his admission on reserved seat and if he has been already granted admission, such admission shall be cancelled.

[8] After granting admission to all the students of reserved categories on reserved seats, the reserved category seats remaining vacant shall be transferred to the unreserved category seats.

9. Reservation For Physically Disabled Candidates.-

Three percent (3%) of the available seats in each category shall be reserved, in accordance with the provisions of the Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), for the person with disability who can perform the academic activities in the respective course. A candidate with disability shall have to submit a certificate of disability issued and duly signed by the Civil Surgeon/medical authority.

Explanation.-“Person with disability” means a person suffering from not less than forty percentage (40%) of any disability as certified by a medical authority.

10. Reservation for the Children of Defence personals and Ex-Servicemen.-

(1) One percentage(1%)of available seats shall be reserved for the children of Defence personals and *Ex-Servicemen*, for admission.

(2) A candidate claiming admission against *Ex-Servicemen* category shall be required to submit a certificate to that effect duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer. *In-Service* Defence Personnel shall be required to submit a certificate to that effect duly issued by the Commanding Officer of the respective unit in which they are serving.

11. Distribution of Seats.-

(1) For the purpose of admission, the available seats shall be distributed on the *pro-rata* basis among the candidates, with more than 50 percentage aggregate marks in qualifying examination :-

- (a) Who have passed qualifying examination conducted by Technical Examination Board (TEB), Gujarat State, and
- (b) Who have passed qualifying examination from the Unaided Colleges or Institutions situated and affiliated with any University or

from a University situated in Gujarat State.

(2) Where the candidates of more than one Diploma courses are eligible for admission in a particular Degree Course, then seats shall be distributed on *pro-rata* basis for respective diploma courses as prescribed in sub-rule (1).

12. Preparation of Merit List.-

(1) Two separate course wise merit lists of the candidates who have applied for admission in the prescribed form, within the prescribed time limit and who are found eligible for admission under these rules, shall be prepared in the following manner, namely:-

(a) The first merit list shall be prepared for the candidates who have passed qualifying examination from the Technical Examination Board, (TEB),-

(i) on the basis of theory marks obtained in the best of top ten subjects in case of a candidate who has secured admission in the Diploma Course under MPEC system; and

(ii) on the basis of theory marks obtained in the subjects of last two semesters in case of a candidate who has secured admission in the Diploma Course under Non-MPEC system;

(b) The second merit list shall be prepared for the candidates who have passed qualifying examination from the Unaided Colleges or Institutions situated in Gujarat State and affiliated with any University on the basis of theory marks obtained in the subjects of last two semesters.

(c) Where the candidates who have passed qualifying examination with either of the last two semesters exclusively having project or training, the theory marks of last two semester excluding the semesters having project or training shall be considered for preparation of merit list.

(2) The criteria for deciding merit order in case of students having equal merit marks shall be in the following sequence, namely:-

- (a) The candidate who has passed the Higher Secondary School Certificate Examination (Standard XII, 10+2 pattern) passed in the Science Stream or equivalent examination shall be given priority,
- (b) Total theory marks obtained in the subjects of Physics, Chemistry and Mathematics of the Higher Secondary School Certificate Examination, (Standard XII, 10+2 pattern) passed in the Science Stream or equivalent examination,
- (c) Total marks obtained in the compulsory subjects of the Secondary School Certificate Examination, (Standard X).
- (d) Date of Birth (Candidate who is older in age shall be given priority).

13. Correction of Marks. –

(1) In case of change in marks of a student in the qualifying examination, such student shall produce a letter to that effect or the corrected mark sheet issued by a Technical Examination Board or a University, before the Admission Committee at least one day before the commencement of admission process (counseling program) but not later than seven days from the receipt of letter, or as the case may be, corrected mark-sheet. In such case he shall be placed at an appropriate order in the merit list.

(2) The student who was declared failed initially in the qualifying examination, but later on declared passed after rechecking of marks by the Board, such student shall, notwithstanding any time limit prescribed, be allowed to apply for the admission provided he produces a letter to that effect or the corrected mark sheet issued by the Technical Examination Board or University, within seven days of the receipt of letter, or as the case may be, corrected mark-sheet.

14. Application for admission.-

(1) For the purpose of admission, a candidate shall apply, within the time limit specified by the Admission Committee, in the prescribed form as shown in Appendix appended to these rules.

(2) The application form for admission can be obtained from the

centers as may be notified by the Admission Committee, on payment of a sum as may be determined by the Admission Committee, from time to time or can be downloaded from the official website of Admission Committee and the candidate shall have to pay the requisite registration fee at the time of submission of downloaded application form.

(3) Where a candidate has made more than one application for the same course, the application made at the later stage shall be taken into consideration for admission and the other applications shall be treated as cancelled.

(4) The application form duly filled, shall be submitted by the candidate, in person, at the notified centers referred to in sub-rule [2], along with the self-attested copies of the certificates and testimonies, as specified in the application form. A receipt for the same shall be given by such person as may be authorized by the Admission Committee.

(5) The admission committee shall, by advertisement in the prominent newspapers widely circulated in the State, and by such other means, as the committee may consider convenient, publish the date of issue of application, centers from where the application form may be obtained and to where submitted, last date for submission of application form and such other information as may be necessary in this behalf.

15. Admission Procedure.-

(1) All the applications duly received shall be scrutinized by the Admission Committee in accordance with the provisions of these rules and prepare a merit list of the candidates found eligible for admission.

(2) The merit list shall be displayed, on the notice board of the office of the Admission Committee, its official *web-site* and by such other means, as the Committee may consider convenient.

(3) The Admission Committee shall publish the admission programme, by advertisement in the prominent newspapers widely circulated in

the State, and by such other means, as the committee may consider convenient. The candidates shall also be informed separately and individually of their merit rank and the date of counseling.

(4) The candidate whose name appears in the merit list shall have to remain present personally for counseling for the purpose of admission at the scheduled date, time and place.

(5) In case the candidate is unable to remain present personally, on the date, time and place of counseling, due to serious illness, accident or unavoidable circumstances, his parents or guardian shall, after obtaining prior approval of the Committee or any officer authorized by the Committee, remain present on the scheduled date time and place. An authority letter signed by the candidate showing his order of preference and choice of branches and colleges or institutions shall have to be produced by the parents or guardian who shall remain present in his behalf, along with the documentary evidence showing reason for the absence or inability to remain present personally.

(6) After getting admission the candidate shall, within a period of seven working days, report to his respective college or Institution. In case the candidate fails to get himself registered, within the time limit the admission granted shall be treated as cancelled.

(7) In case the candidate fails to get himself registered, within the time limit due to unavoidable circumstances, the candidate shall, after obtaining prior approval of the Committee or any officer authorized by the Committee within three days after the expiry of the time limit, produce documentary evidence showing reason for such failure. If the admission Committee is satisfied, may grant him further period of not more than three days to report to the college or institution for the purpose of registration.

(8) In case the candidate does not remain present for counseling for the purpose of admission at the scheduled date and time and approaches the committee on later date, with an application in writing, to allow him for admission, he may be permitted for counseling and

granted admission, in the course, college or institution and in the respective category available at such later date. He shall have no right to claim for the admission in the course, college or institution and in the respective category available on the scheduled date and time.

(9) The candidate belonging to reserved category may be allowed to remain present at the scheduled date and time of counseling for admission of the candidates of unreserved category, as per his merit number in the unreserved category. The admission shall be granted to such candidate in unreserved category, only if he is eligible to get admission, in the higher order of preference of courses than that in the reserved category.

16. Fee.-

(1) A candidate who gets admission shall have to pay such fees, as may be determined by the Fee Regulatory Committee constituted under section 9 of the Act, for unaided colleges or institutions, at such stages, as may be determined by the Admission Committee.”;

(2) The candidate who has paid the fees after getting admission, gets his admission cancelled, fees shall be refunded to him after deducting such amount towards administrative charge as may be determined by the Admission Committee, after completion of admission process, provided the seat vacated by him is filled by another candidate.

(3) The candidate who has paid the fees after getting admission, gets his admission changed in another course and/or college or institution, the difference of fees, if any, shall be payable by the student at the time of admission, or as the case may be, shall be refunded to him after the completion of admission process.

17. Change of Course or Institution.-

Except as provided in these rules, no candidate shall, after getting admission, be allowed to change his course, or as the case may be, college or institution in any circumstance.

18. Requirement of Documents to be attached with the application.

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(1) The candidate shall attach the self-attested copies of the following documents with the application form, namely:-

- (i) Mark sheet of Secondary School Certificate Examination (Standard 10th);
- (ii) Mark sheet of Higher Secondary School Certificate Examination (Standard 12th);
- (iii) School Leaving Certificate or Transfer Certificate,
- (iv) Top Ten or final year mark sheet/CPI result based on which the Class or grade or diploma or degree (for B. Sc) awarded by the Technical Examination Board or the University.
- (v) Caste certificate for a candidate belonging to Scheduled Caste (SC), Scheduled Tribes (ST) and Socially and Educationally Backward Class (SEBC), issued by the authority empowered by the Government in this behalf,
- (vi) Non-Creamy Layer (NCL) certificate of the family, issued after 1st April of the relevant academic year, by the authority empowered by the Government in this behalf,
- (vii) Certificate of Physical Disability, issued and duly signed by the Civil Surgeon, in case of a Physically Handicapped candidate,
- (viii) Certificate of Ex-Serviceman, duly issued by the Director, Sainik Welfare Board Gujarat State or by the District Sainik Welfare Officer,
- (ix) A copy of certificate of In-Serviceman duly issued by the Commanding Officer of the respective unit in which they are serving,
- (x) A copy of certificate of income issued by the authority empowered by the Government in this behalf, if applicable, and
- (xi) Such other certificates as the Admission Committee deem necessary:

(2) The candidate shall have to produce for verification, at the time of counseling, before Admission Committee, the original certificates and testimonies of the documents attached with the application:

(3) The Admission Committee may retain any original certificate and testimony of the documents, which it considers necessary until the admission process is completed. The said certificate or testimony shall be handed over by the admission committee to the college or institution,

where the student has got admission, after completion of admission process. Such college or institution shall return the original certificate or testimony to the student.

(4) The candidate who is unable to submit original certificates and testimonies necessary for the purpose of admission at the time of counseling, may be granted provisional admission, subject to following conditions, namely:-

- (i) On payment of Rs.10,000/- (Rupees Ten thousand) as security deposit by the student. If the student submits the required documents within a period of ten days, the remaining amount of the security deposit shall, after deducting Rs. 500/-(Rupees Five hundred) towards the administrative expenditure, be refunded,
- (ii) In the event of failure to submit original certificates and testimonies within the time limit as aforesaid, the provisional admission may be cancelled and the security deposit may be forfeited,
- (iii) The student shall not be required to pay the security deposit referred to in sub-clause [i], who has secured admission in other college or institution and submitted his original certificates and testimonies there, provided that the student produces the proof of having taken the admission in other college or institution and submit the undertaking to the effect that he will get his admission cancelled in that other college or institution.

19. Ineligibility for admission on production of false documents.-

During verification of documents, if the Admission Committee finds any certificate or testimony or information submitted by any candidate, incorrect or false, the candidature of such candidate shall be cancelled for that year and he shall be disqualified for admission for the period of next two years.

20. Cancellation of Admission and Refund of Fee.-

(1) In case of cancellation of admission or transfer of students by the

Admission Committee, due to administrative reasons, the college or Institution in which the candidate was granted admission shall refund the amount of fee collected by it, to such candidate.

(2) In case of cancellation of admission due to failure of candidate to get himself registered within the specified time limit, as prescribed in sub-rules (6) and (7) of rule 15, and subject to the condition of such vacated seat being filled up by the Admission Committee, the fees collected from such candidate shall be refunded after completion of the admission process.

(3) (a) In case of a candidate withdrawing his candidature before completion of admission process, for any reason whatsoever, he may request in writing to the Admission Committee for such withdrawal. In such case, the fee collected, if any, by the admission committee shall be refunded to such candidate, subject to the condition of such vacated seat being filled up by the Admission Committee,

(b) In case of a candidate withdrawing his candidature after completion of admission process, for any reason whatsoever, he may request in writing to the college or institution in which he is granted admission, for refund of fee paid by him. In such case the fee shall be refunded, by such college or institution, as per the directions of the Admission Committee.

21. Vacant Seats.-

(1) After the completion of admission process or offering admission to all the candidates whose names appear in the merit list, if the seats remained vacant, such vacant seats shall be filled by the candidates, whose parents are origin of Gujarat and who are serving out of Gujarat, and who have passed the Qualifying examination from other States, provided they are eligible for admission under these rules.

(2) Such vacant seats shall be displayed on the official *web-site*, on notice board of the office of the Admission Committee and the Committee may by advertisement in prominent news

papers, invite applications from the eligible candidates for admission.

(3) Any seats declared vacant under sub-rule (1) shall, subject to the other provisions of these rules and provision of sub-rules (1) and (2) of this rule, be filled up by the respective institutes on the basis of inter-se merit list prepared by them, after inviting applications from eligible candidates by giving wide publicity by an advertisement in the prominent newspapers widely circulated in the state and by maintaining inter-se merit of the candidates who have applied for the admission.

22. Penalty.-

Any breach of any of the provisions of the Act, these rules and any directions issued by the Government, the Admission Committee, or as the case may be, the Fee Regulatory Committee, by any person, shall be liable for penalty as provided in the Act.

23. Interpretation.-

In implementation of the provisions of these rules, if any difficulty or question arises as to the interpretation of any provision, the decision of the Government shall be final.

By order and in the name of the Governor of Gujarat,

(Lalit Vyas)

Under Secretary to Government

SCHEDULE I

(See rule 7)

Sr. No. 1	Qualifying Examination Name of Diploma courses 2	Name of courses for which eligible for Bachelor of Engineering and Technology Courses 3
1	(a) Civil Engineering (b) Transportation Engineering	Civil Engineering
2	Mechanical Engineering	(a) Mechanical Engineering (b) Aeronautical Engineering (c) Industrial Engineering
3	Electrical Engineering	(a) Electrical Engineering (b) Electrical and Electronics Engineering
4	Environmental Engineering	Environmental Engineering
5	(a) Bio-medical Engineering, (b) Advanced Diploma in Medical Instrumentation	(a) Bio-medical Engineering (b) Bio-medical and Instrumentation Engineering
6	Chemical Engineering	(a) Chemical Engineering (b) Bio-technology Engineering
7	Petrochemical Technology	Chemical Engineering
8	Electronics and Communication Engineering	(a) Electronics and Communication Engineering (b) Electrical and Electronics Engineering (c) Electronics and Telecommunication Engineering (d) Electronics Engineering. (e) Information and Communication Technology
9	Computer Engineering	(a) Computer Engineering (b) Computer science and Engineering
10	Information Technology	(a) Information Technology. (b) Information and Communication Technology

11	Instrumentation and Control Engineering	(a) Instrumentation and Control Engineering
12	Power Electronics Engineering	(a) Power Electronics Engineering (b) Electrical and Electronics Engineering
13	Post Diploma in Dairy Engineering	Food Processing Technology
14	Mechatronics Engineering	Mechatronics Engineering
15	Metallurgy Engineering	Metallurgy Engineering
16	(a)Textile Manufacturing Technology, (b) Textile Designing	(a)Textile Technology (b)Textile Engineering
17	Textile Processing Technology	Textile Production Engineering
18	(a)Tool and Die Making, (b)Fabrication Technology	Production Engineering
19	Automobile Engineering	(a) Automobile Engineering (b) Industrial Engineering
20	Plastic Engineering	(a)Plastic Technology (b)Plastic Engineering
21	Mining Engineering	Mining Engineering