

Important instructions:

FOR PROSPECTIVE STUDENTS FOR ADMISSION TO B.H.T.M.

1. All candidates included in the merit list should remain present on 7-7-2011 at 11-00 am for counseling. In case if the candidate is not able to remain present personally, due to serious illness, accident or unavoidable circumstances, his parents or guardian shall, **after obtaining prior approval of the Committee (ACPC)** or any other authorized by the Committee, remain present on the scheduled date time and place. **An authority letter** signed by the candidate showing his order of preference and choice of branches and colleges or institutions shall have to be produced by the parents or guardian who shall remain present in his behalf, **along with the documentary** evidence showing reason for the absence or inability to remain present personally.
2. The candidate shall bring with them the following original supporting documents.
 - a. Mark-sheet of the qualifying examination (HSC/ Diploma/ Fy.B.Sc./etc.)
 - b. Mark-sheet of Class X
 - c. School leaving certificate/Transfer certificate/ equivalent certificates
 - d. Caste certificate (if applicable)
 - e. Valid non-creamy layer certificate (if applicable)
 - f. Certificate of Physical disability (if applicable)
 - g. Certificate of In/Ex-Servicemen (if applicable)
 - h. Certificate of Jammu and Kashmir (J&K) Migrants or residents (If applicable)
3. Tuition fee is not same for all the colleges. After obtaining admission the candidate shall have to pay a token fee in cash, the maximum amount of which may be up to Rs. 20,000 at the BANK counter at the ACPC building
4. Only one person shall accompany the candidate at the time of counseling.
5. After confirming final admission, the candidates shall have to report / register at the institute within 5 days, and pay the remaining fees to the respective institute.